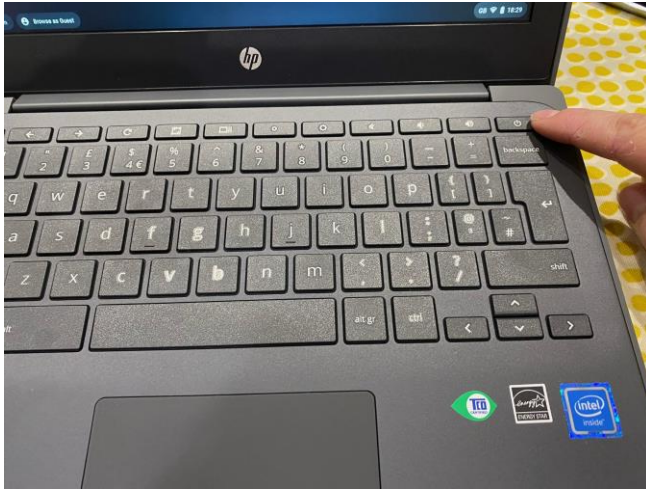


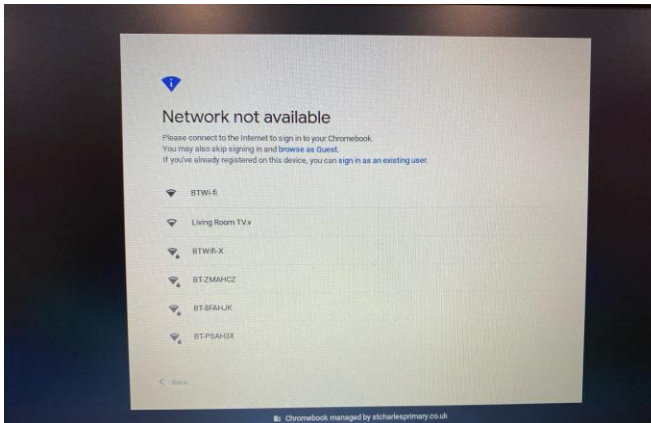


## How to log into Google Classroom using a Chromebook

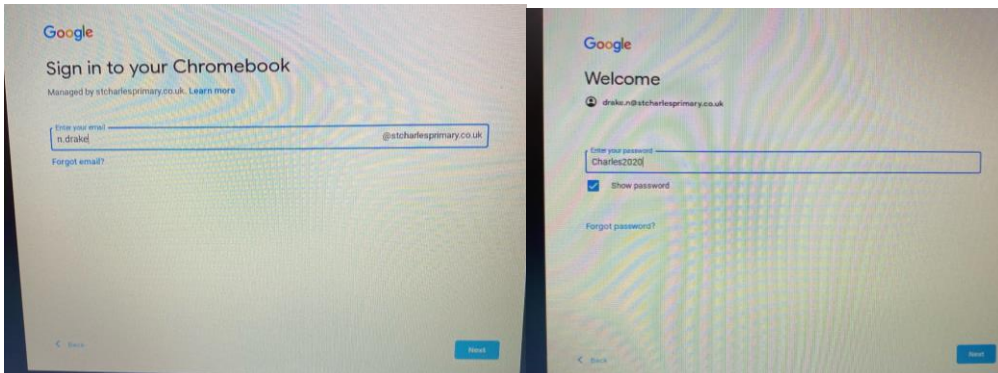
1. Turn the Chromebook on.



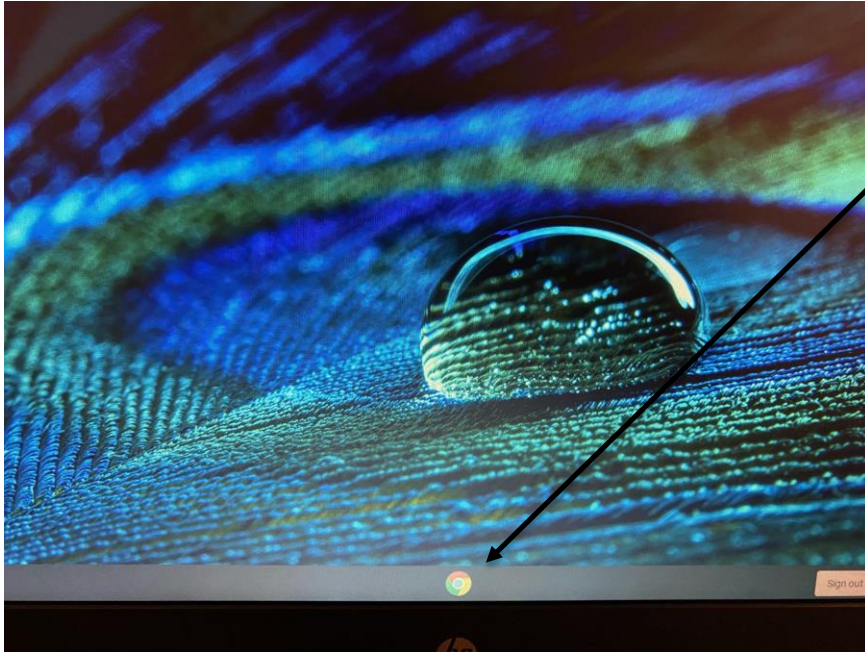
2. Select your internet and enter your wifi password.



3. Log into the Chromebook using your RMunify user name ie [n.drake@stcharlesprimary.co.uk](mailto:n.drake@stcharlesprimary.co.uk) and password Charles2020.



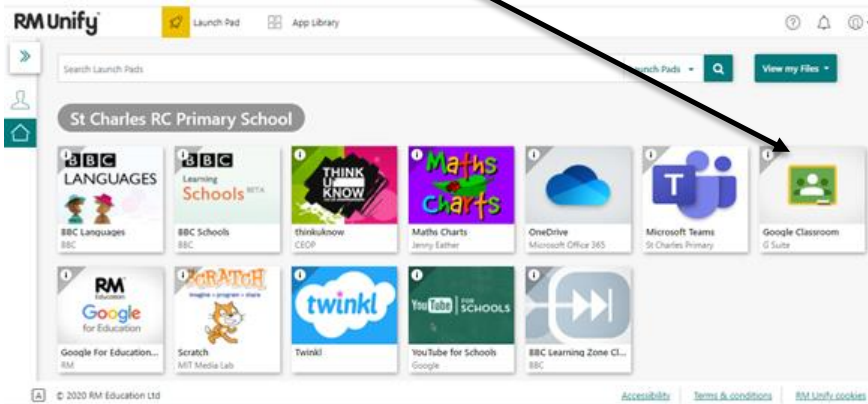
4. Select the Google Chrome search engine on the bottom bar (coloured circle)



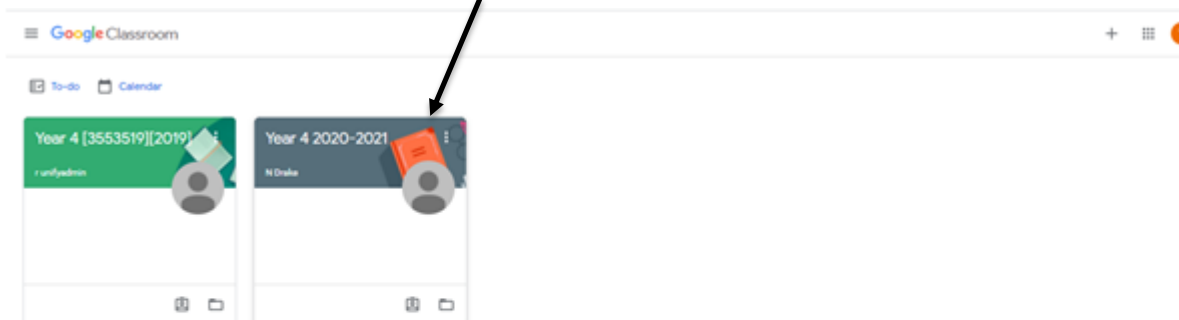
5. Type [www.rmunify.com](http://www.rmunify.com) into the address bar at the top.

6. Sign into RUnify using your login details.

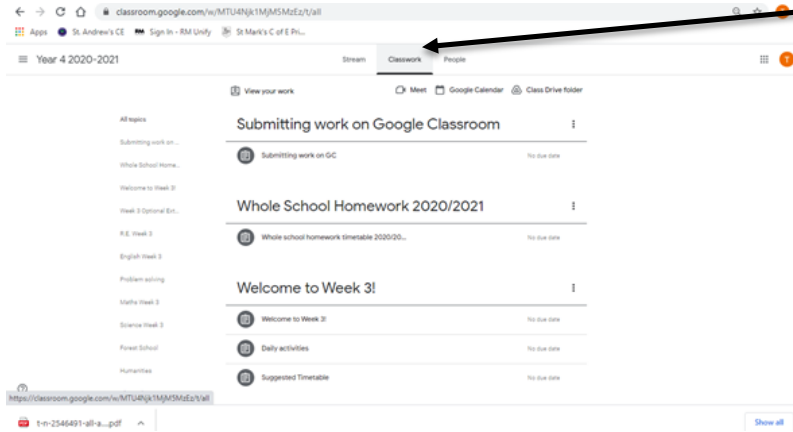
7. Select Google Classroom



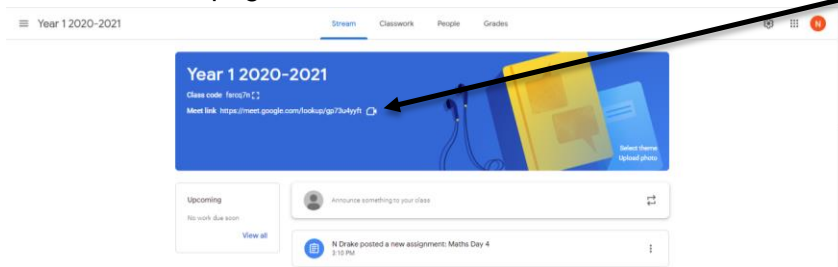
8. Click the 2020 - 2021 classroom



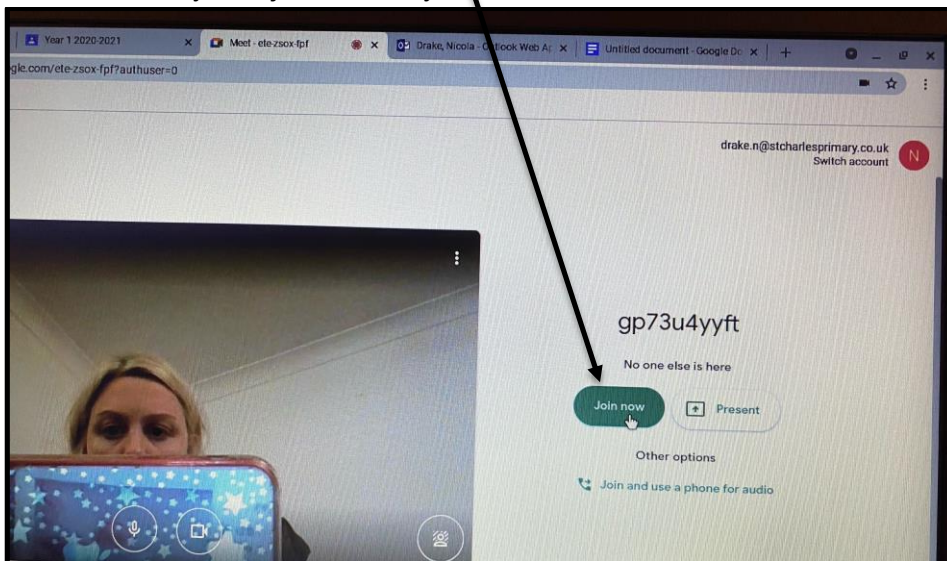
9. To access the class work, click on the classwork tab at the top of the page



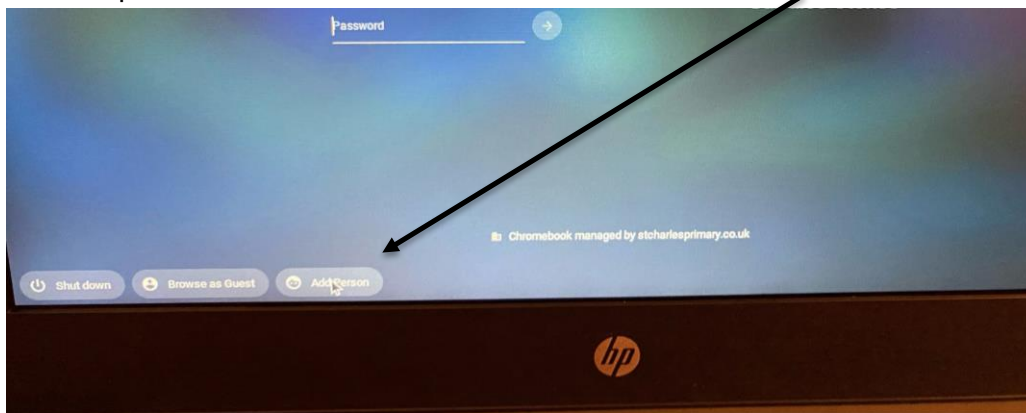
10. To access Google Meet, click 'Meet link' in the coloured rectangle at the top of the 'Stream page'.



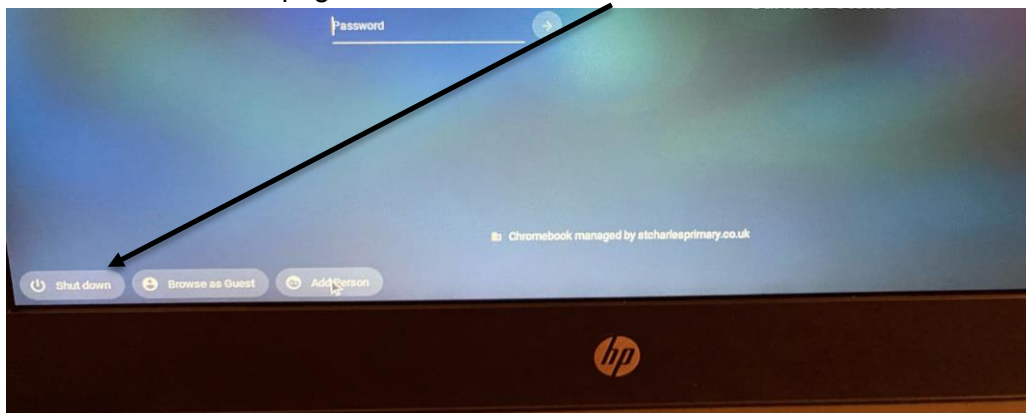
11. Then join the meeting - it will only join the meeting when the teacher is logged in, so don't try and join too early.



12. To switch accounts for different children, press 'sign out' at the bottom of child A's screen which will return you back to the logging in page and click 'add person' from the options at the bottom and add another account.



13. To turn the Chromebook off, return to the home screen (by clicking 'sign out' at the bottom of the page and select 'shut down')



Please call the school office on 0161 794 4536 if you have any questions.